

# **ANSTON PARISH COUNCIL**

## **NOTICE OF A MEETING OF THE FINANCE COMMITTEE**

You are hereby summoned to attend a meeting of the Finance Committee to be held at the **Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL** on **Wednesday 6<sup>th</sup> March 2024** commencing at **7:15pm** for the purpose of transacting the following business.

- 1. APOLOGIES**  
To receive apologies for absence and to approve reasons for absence
- 2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**  
To receive disclosures by members of any disclosable pecuniary interests and to receive and decide upon requests for dispensation to take part in discussions and votes where members have declared disclosable pecuniary interests
- 3. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**  
To identify agenda items where resolutions may be moved to exclude the press and public
- 4. COMMITTEE MEETING**  
To receive and confirm the minutes of the meeting of the Finance Committee held on Wednesday 7<sup>th</sup> February 2024
- 5. INTERNAL CONTROL CHECKS**  
To appoint two members to carry out the internal control checks for January 2024
- 6. PAYMENTS**
  - a) To receive minutes of the Payments Authorisation Sub-Committee
  - b) To receive list of payments authorised by the Clerk
  - c) To approve any outstanding payments
  - d) To consider/approve disputed (Christmas tree lights) payment to RMBC
- 7. MONTHLY ACCOUNTS**
  - a) To consider/approve bank reconciliation for January 2024
  - b) To consider/approve receipts schedule for January 2024
  - c) To consider/approve payments schedule for January 2024
  - d) To discuss reserves and any action required regarding vireing
  - e) To discuss the old library project and receive spend-to-date data
- 8. MANAGEMENT ACCOUNTS**  
To discuss management accounts
- 9. SCALE OF CHARGES 2024/2025**
  - a) To consider/approve Burial Fees for 2024/2025
  - b) To consider/approve other charges for 2024/2025
- 10. INTERNAL AUDIT**  
To consider/receive interim internal audit report
- 11. GRANT**  
To consider/approve grant request from IBIS (£150)

**12. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**

To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

**13. DATE OF NEXT MEETING**

To agree that the next meeting of the Finance Committee will take place at 7.15pm at the Parish Hall, 15a Ryton Road, North Anston on Wednesday 3<sup>rd</sup> April 2024

**CIRCULATION**

Committee members: Councillors Bentley, Concannon, Graham (Chairman), Jepson, Tawn, Wilkinson and Wright (Vice Chairman).

Michael Gazur MCMI PSLCC DMS CiLCA

*M J Gazur*

RFO to the Anston Parish Council

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29<sup>th</sup> February 2024