

ANSTON PARISH COUNCIL

MINUTES OF THE MEETING OF ANSTON PARISH COUNCIL HELD AT THE PARISH HALL, 15A RYTON ROAD, NORTH ANSTON, 7:00pm ON MONDAY THE 15th JANUARY 2024.

Present: Councillors- Shaun Concannon (Chair) Clive Jepson, Colin Tawn, Kay Wright, Marie Wilkinson, Jodie Brooks-MacDonald, Diane Graham.

Public: Eleven and Borough Councillor Tim Baun-Dixon.

In attendance: Andrew Woodhead (Clerk)

148/0124- QUESTIONS FROM MEMBERS OF THE PUBLIC

Q Is the parish Council going to hold a public bonfire this year?

A No decision has been made at this point.

Q Sheffield Steam Rally will not be viable if the proposed Woodland planting takes place on part of the site.

A A site visit has been held and a decision is going to be made about this project at this meeting.

Q A suggestion to infill grassed areas within the area of Anston Brook was made.

A The Council thanked the member of the public and agreed this this would be a consideration.

149/0124- APOLOGIES

To receive and consider apologies for absence.

RESOLVED: To accept apologies from Cllr Drew Tarmey.

150/0124- DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct; None.

(b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests; None.

151/0124- ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

To identify agenda items where resolutions may be moved to exclude the press and public; None.

152/0124- WARD COUNCILLOR REPORT

a)- To receive information from ward members with regard to matters relating to the Parish.

i)- Work around Quarry Lane Shops has started, consultation was undertaken with business owners, it is accepted that the work is inconvenient however no businesses have contacted Ward Councillors with any issues.

ii)- It was noted that there is supposed to be a living Christmas Tree included as part of this project.

iii)- Restrictions to traffic flow in one direction under the railway bridge were poorly managed and an e-mail to the Chief Executive seems to have assisted the prompt removal.

iv)- Complaints have been made about cars parking on and around Windsor Walk by people using Crowgate, it was noted that the organisers had set out cones and tried to control the issue, but away teams seem to be the problem. It was recognised that any intervention simply moves the issue elsewhere.

b)- To report matters relating to the Parish to ward members.

i)- The telephone box which is part of the Quarry Lane Scheme is currently inaccessible with fencing round it, can the fencing be removed allowing this public phone box to be brought back into use as soon as possible please.

153/0124- MINUTES OF THE LAST MEETING

Item deferred to the next meeting.

154/0124- MEETING REPORTS AND UPDATES

The next Anston Ward CAP meeting will be held remotely at 4:00pm on Thursday the 25th January 2024.

155/0124- PLANNING APPLICATION

a) To consider validated planning applications.

The following were noted:

RB2023/1655 26 Windermere Court, North Anston. Single storey side & rear extensions
RB2023/1709 Unit 17 Abbey Way North Anston, Solar Panels

b) To receive information on planning decisions.

The following were noted:

RB2023/1545 South View, Quarry Lane, North Anston Single storey front extension with rooms in roof space to existing garage, Granted.

RB2023/1572 24 Eastwood Avenue, North Anston, Demolition of existing conservatory and erection of a single storey rear and side extension and external alterations, Granted.

c) To receive information on any appeals.

No appeals.

d) It was noted that RMBC Planning Committee will be holding a site visit to look at the proposed Nursery Entrance on the A57 at Lindrick Dale, this is not a public meeting and follows a deferment of decision.

156/0124- GOVERNANCE REVIEW

a)-To review the Asset Register

The current depreciating asset register was presented to the meeting, it was asked if extra information could be added to clarify some of the items and a date be added for the future. The Register was noted.

b)-Anston Parish Council Biodiversity Policy.

RESOLVED To adopt the Anston Parish Council Biodiversity Policy

c)-Anston Parish Council Fraud and Corruption Policy.

RESOLVED To adopt the Anston Parish Council Fraud and Corruption Policy.

157/0124- TO RECEIVE UPDATES FROM COUNCIL COMMITTEES

a)- Report from the Finance Committee

i)- Anston Parish Budget

RESOLVED That the Budget as set by the Finance Committee be accepted and that the Precept for 2024-25 shall be £408,512 with the balance being drawn from reserves.

Recorded Vote; For the motion; Cllrs Scholey, Concannon, Brooks-MacDonald, Wright, Tawn Graham & Bentley; Abstained Cllrs Jepson and Wilkinson. No votes against.

ii)-Changes to Anston Parish Council Standing Orders

RESOLVED To accept the recommendation of the Finance Committee with the following changes to the standing orders at 5.5 d, to increase the Clerk's Delegated Powers for payment for services/goods from £500 to £625 excluding VAT and that only authorised payments as specified will be loaded onto the Councils Bank System for payment.

b)- Report from the Staffing Committee.

i)-It was reported that 53 days had been lost due to staff absence, Cllrs Wilkinson & Bentley are meeting tomorrow to set the agenda for the next staffing meeting and look at Absence Policies.

ii)-It was noted that the next meeting of the Staffing Committee will take place at 2pm in the Middle Hall on Monday the 22nd January 2024.

c)-Amenities Committee

i)- It was stated that the first meeting of the Amenities Committee will be held at 7pm in the Middle Hall on Wednesday the 24th January 2024.

ii)-Hill Crest Community Building.

Cllr Tawn presented a report to Council regarding the Hill Crest Portacabin.

RESOLVED that Hill Crest Portacabin be gifted to RMBC.

158/0124- SEALING OF DOCUMENTS

The Grant of exclusive rights of Burial numbers 803, 804 and 805 accepted by the Council, Cllrs Jepson and Graham to sign on behalf of the Council.

159/0124- CLERKS UPDATE

a)-Old Library Project

The Clerk reported that the Council has been Granted £252,900 Capital and £19,903 Revenue funding for the Old Library by the Department for Levelling Up Housing & Communities (DLUHC) Community Ownership Fund (COF) He had attended a seminar regarding submitted paperwork to the DLUHC as part of the process to access the funds and did not feel that the paperwork submitted required amendment. The Project Manager, Clerk and RFO are to meet with our dedicated COF Officer to discuss accessing the funds, spending profile (Submitted) monitoring and reporting requirements- Noted.

b)-To consider Woodland extension into part of Rackford Meadow

RESOLVED that the project to extend Woodland into part of Rackford Meadow be stopped as the project would make the well-established annual Sheffield Steam Rally unviable. Clerk to inform all parties. It was noted that other planting schemes should be considered.

c)-Cutting Hedge inside Rackford Meadow

Representatives of the Sheffield Steam Rally asked if the Hedge inside the meadow be cut back. Councillors ask that representatives of the group meet them on site to consider options.

160/0124- CORRESPONDENCE

a)- Department for Levelling Up Housing and Communities, successful application for COF funding for Old Library Project, noted.

b)-Anston Festive Lights, indication of costs and confirmation that RMBC would need to give permission for third party to fit connection points- item referred to Amenities Committee.

c)-Water Vole Habitat, Mink Trapping. The Water Vole Recovery Project Officer for NWT water vole project asks for permission to set traps as part of a national scheme in Anston Stones Wood.

RESOLVED that permission is granted for mink Trapping to take place in Anston Stones Wood.

d)-Complaint regarding spoil from coming interment across grave of relative. The Clerk was instructed to send letter of apology for the incident.

e)-Complaint regarding water runoff from the track on the Green across yard of property on the Green. It was noted that no work has been undertaken by the Council on the Green for many years extra to routine maintenance, as such any issues are not as a result of works we have undertaken. It was noted that this had been an exceptionally wet year. The Clerk was asked to search the Councils files in the first instance to see if we held any information that would assist in a direction.

161/0124- PARISH MATTERS

a)- Parish Council Allowance

Cllr Bentley presented a rational for a Parish Council allowance.

RESOLVED No parish allowance to be considered.

Recorded Vote; For Cllrs Concannon, Bentley, Brooks-MacDonald; Against Cllrs Jepson, Scholey, Graham, Tawn, Wright, Wilkinson

b)-Bowling Pavilion Funding

Cllr Graham stated that there were several possible funding opportunities available to fund any works required on the Bowling Pavilion, the item was referred to the Amenities Committee.

c)-Business Continuity Planning

It was noted that there was a need for the Council to have a business continuity plan in place, the Staffing Committee was asked to consider the item at a future meeting.

d)-MS365 Access for Parish Councillors

It was stated that a question had been raised about this with out IT support, an answer had not been received at this time. The Clerk would chase this up.

e)-Interface between Ward and Parish Councillors

Item deferred.

f)-Basic Tree Survey Training for Grounds Staff

Item referred to the Staffing Committee

g)-Use of Anston Parish Council Projects by Ward Councillors

Item deferred.

h)-Road Safety Fund

Ward Cllr Baun-Dixon stated that all Wards to bid for the Road Safety Fund, the assessment for eligibility was based on historic complaints raised by the public, data available on RMBC systems and RMBC Officer advise. The project that was chosen was Woodsetts as it scored highest against all other proposals. It was noted that this had used all the available funding, it was also noted that the fund and its criteria had not been brought to Anston Parish Council where projects could have been put forward. It was hoped that should the fund be repeated The Council is given notification in the future, as speeding traffic is an issue in certain parts of the Parish.

RESOLVED to suspend standing orders in order to continue Council business.

i)-Banks Renewables Community Fund

1)-Construction work will start approximately May 2025 and will take a year. The farm could develop a fund once operational. They would like to be made aware of any social enterprises, Tree planting, contributing to the decarbonisation of public buildings, any ideas that we may have- Noted

2)-It was noted that Archaeological work will be starting on the Solar Farm site soon.

j)-Parish Council Logo- Vehicle

RESOLVED the Parish Council Name and Logo be fitted to the Parish Council flatbed van.

k)-Parish Council Logo- Workwear

Item referred to the Staffing Committee.

l)-Bonfire Night

Following public representation it was stated that a public consultation would take place to determine the way forward on the matter of the Parish Council continuing to hold a Bonfire event.

m)-Slide in Whitegates Park

It was reported that a panel in the side of the Slide at Whitegates Park had been badly Vandalised and had been removed. The Slide was safe to use and in working order, did the Council wish to replace the missing panel.

RESOLVED Not to replace the removed panel.

Items for next meeting

- To suspend the Governance Review Schedule until the Old Library Project is completes to free up time to ensure proper project oversight.

Meeting Closed at 9:25 pm.