

ANSTON PARISH COUNCIL

NOTICE OF A MEETING OF ANSTON PARISH COUNCIL

You are hereby summoned to attend an Ordinary meeting of Anston Parish Council to be held at the **Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL** On **Monday 17th July 2023** commencing at **7pm** for the purpose of transacting the following business.

Andrew Woodhead
Clerk to Anston Parish Council

- 1. QUESTIONS FROM MEMBERS OF THE PUBLIC**
The session will last for a maximum of 10 minutes- Members of the public are encouraged to submit questions via e-mail to the Clerk up to two working days prior to the meeting in order to receive a more comprehensive response.
- 2. APOLOGIES**
To receive and to consider apologies for absence.
- 3. TO CONSIDER CO-OPTION TO FILL CASUAL VACANCY**
To consider co-opting Mrs Jodie Brooks-MacDonald to fill one of the Council's casual vacancies.
- 4. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
 - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct.
 - (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests
- 5. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**
To identify agenda items where resolutions may be moved to exclude the press and public.
- 6. To receive Parish information from Borough Councillors**
 - a) To receive information from Borough Councillors with regards to the Parish
 - b) To inform Borough Councillors of information from the Parish
- 7. MINUTES OF MEETINGS**
To receive and confirm the minutes of the Parish Council meeting held on Wednesday the 28th June 2023.
- 8. Planning Applications**
 - a) To consider planning applications
 - b) To consider information on planning decisions
 - c) To receive information on any planning appeals
- 9. Governance Review**
 - a) To receive the Qtr1 spend to budget and public statement on level of reserves
 - b) Data Protection Policy & FOI Policy
 - c) Website- Review
- 10. To receive updates from the Councils Committees**

- a) Report from the Finance Committee
- b) Report from the Staffing Committee
 - To consider the permanent part time administrator position and a way forward.
- c) Report from the Amenities Committee (item deferred to September)

11. Sealing of Documents

To authorise the sealing of Grants of Exclusive Right of Burial

12. Update from the Clerk

- a) To consider any paper(s) put forward:
 - Paper- Amenities- The Old library- Quotes for major works required.
- b) To review the current list of projects (Quarter One)

13. Correspondence

Donation to the Parish Council by Mr Glenn Evans of Sheffield (Item to be presented at the meeting)

14. Parish Matters

- a)- Use of Anston Parish Council projects by Borough Council Ward Members.
- b)- Parish Council IT Review.
- c)- Parish Council quarterly blog- Communication with Parishioners.

15. ITEMS FOR THE AGENDA OF THE NEXT MEETING

To agree on items to be included on the agenda of the next ordinary meeting of the Council, including from the Governance Review Schedule:

Annual Playground Safety Checks

QTR 2 Spend (Defer to Oct)

Standing items:

- a) Planning
- b) Report from the Staffing Committee
- c) Report from the Finance Committee
- d) Report from the Amenities Committee
- e) Sealing of Documents
- f) Report from the Clerk
- g) Correspondence

16. MEETING DATE

The next Ordinary meeting of the Parish Council will take place at 7:00 pm in the Parish Hall on Monday the 18th September 2023.

17. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED

To discuss and take decisions about any agenda item(s) for which the press and public have been excluded.

CIRCULATION

Councillors: S Concannon, D Graham, M Wilkinson, B Bentley, P Bowers, John Ireland, C Jepson, D Tarmey, K Wright, C Tawn, A Scholey

Wards Councillors: D Tarmey, T Wilson, T Baum-Dixon.

Staff: Andrew Woodhead, Michael Gazur.

A Woodhead

Clerk to Anston Parish Council
The Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL
Tel: 01909 560922. E-mail: clerk@anston.gov.uk

11/07/2023