

ANSTON PARISH COUNCIL

ANNUAL MEETING OF THE PARISH COUNCIL

Minutes of the Annual Meeting of Anston Parish Council to be held at St James Church Hall, Ryton Road, North Anston, Sheffield, S25 4DL On Monday 20th May 2024 at 7pm.

Present: S Concannon (Chair), C Jepson, C Tawn, A Scholey, D Graham, E Pack, A Pack & S Scott.

Public: Seven members present

In attendance: A Woodhead, Clerk to the Council

01/0524 Election of Chairman

a)-To elect the Chairman of the Parish Council for 2024/2025

RESOLVED that Cllr Concannon be elected Chair of Anston Parish Council for 2024/2025

Recorded vote at the request of Cllr Graham:

For; S Concannon, C Tawn, A Scholey, E Pack, A Pack & S Scott;

Abstain, C Jepson;

Against, D Graham.

b)-Declarations of acceptance of office- Chairman

Councillor Concannon duly signed the acceptance of office form, countersigned by the Clerk.

c)-Declarations of acceptance of office- Councillors

The Clerk stated that all Councillors had signed the Declaration of acceptance of office prior to the meeting.

02/0524 Election of Vice-Chairman

To elect the Vice-Chairman of the Parish Council for 2024/2025

RESOLVED that Cllr C Jepson be elected as Vice Chair of Anston Parish Council for 2024/2025.

03/0524 Public Participation

To receive questions for consideration by the Parish Council from members of the public.

Q. What is happening to the Pump Track?

A. This was on the Councils project list, unfortunately the Councillor who had wanted to take this forward has resigned from office. The Clerk was instructed to put a paper together to pass on to Cllr S Scott who would present it to Dinnington, this is to propose a possible joint project and to help identify a site.

Q. Complaints were made about the numbers of Climbers using Anston Stones Wood and camping on site.

A. It was noted that this was a public open space and that people were free to use it as such; The Council will however look at fitting no camping signs at the entrances from the A57.

Q. Correspondence has been sent to the Council in January and March regarding issues on The Green and no response has been received to either of these.

A. It was stated that the Council has not met since February and the item was on the agenda for the ordinary meeting.

04/0524 Apologies

To consider apologies for absence- none, all Councillors present.

05/0524 To record any Declaration of Interest

No declarations

06/0524 To consider any matters which should be dealt with in open, or confidential session.

(items for which the Press and Public may be excluded further to the Public Bodies (Admission to Meetings) Act 1960; No items.

07/0524 Minutes of meetings

To receive and confirm the minutes of the meeting of the Parish Council held on Monday 26th February 2024; Item deferred to the June meeting.

08/0524 Annual Governance and Accountability Return for 2023-2024

(a) To receive the report of the internal auditor for the 2023-2024 financial year and to consider any action required; Item deferred to the June meeting.

(b) To complete and adopt the Annual Governance Statement of the Annual Governance & Accountability Return for 2023-2024

RESOLVED to approve the completion and adoption of the Annual Governance Statement of the Annual Governance & Accountability Return for 2023-2024

(c) To complete and adopt the Accounting Statements for the Annual Governance & Accountability Return for 2023-2024

RESOLVED to approve the completion and adoption of the Accounting Statements for the Annual Governance & Accountability Return for 2023-2024

(d) To set the dates for the period of public rights of inspection in relation to the Annual Governance & Accountability Return for 2023-2024

RESOLVED that the dates for the period of public rights of inspection in relation to the Annual Governance & Accountability Return for 2023-2024 shall be from the 3rd June to the 12th July 2024.

09/0524 Committee arrangements and membership

a)- To review the amended terms of reference of the Finance Committee to form a Finance and General Purposes Committee.

RESOLVED to adopt the amended terms of reference for the Finance and General Purposes Committee, with the following amendments Membership and Voting 9 Members.

(b)- To agree Finance and General Purposes Committee membership for 2024-25.

RESOLVED that members of this committee shall be S Concannon, C Jepson, C Tawn, A Scholey, D Graham, E Pack, A Pack & S Scott.

(c)- To review the amended terms of reference of the Staffing Committee.

RESOLVED that the Clerk seek guidance from the YLCA on terms of reference for the Staffing Committee and Staffing Committee membership.

(d)- To agree Staffing Committee membership for 2024-25.

Item deferred pending information.

10/0524 Nominations to Rotherham Councils (RMBC) Joint Working Group (JWG) & Representation on any other outside bodies

(a) To agree Parish Council nominations for RMBC JWG.

RESOLVED the Cllr C Jepson be Anston Parish Councils nomination for RMBC JWG

(b) To agree Parish Council representatives for meetings on any other outside bodies.

This item was left for open for Councillors to come forward as required.

11/0524 Review of Policies and other arrangements

To review the standing orders and financial regulations of the Council and to consider any action required.

It was noted that the Council has recently reviewed and updated the financial regulations and standing orders and both currently meet the needs of the Council.

12/0524 Meeting Dates

(a) To agree the time and place of ordinary meetings of the Council up to and including the next Annual Meeting of the Council.

RESOLVED that full Council will meet every third Monday of each month except in August when there is no meeting.

(b) To set the date of the 2025 Annual Parish Meeting.

RESOLVED that the date of the Annual Parish Meeting will be 21st May 2025

Meeting Closed at 7:30 pm