

ANSTON PARISH COUNCIL

NOTICE OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

You are hereby summoned to attend a meeting of the Finance and General Purposes Committee to be held at the **Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL** on **Wednesday 4th September 2024** commencing at **7:15pm** for the purpose of transacting the following business.

- 1. APOLOGIES**
To receive apologies for absence and to approve reasons for absence
- 2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
To receive disclosures by members of any disclosable pecuniary interests and to receive and decide upon requests for dispensation to take part in discussions and votes where members have declared disclosable pecuniary interests
- 3. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**
To identify agenda items where resolutions may be moved to exclude the press and public
- 4. COMMITTEE MEETING**
To receive and confirm the minutes of the meeting of the Finance & General Purposes Committee held on Wednesday 3rd July 2024
- 5. INTERNAL CONTROL CHECKS**
To appoint two members to carry out the internal control checks for June and July 2024
- 6. PAYMENTS**
 - a) To receive minutes of the Payments Authorisation Sub-Committee
 - b) To receive list of payments authorised by the Clerk
 - c) To approve any outstanding payments
- 7. MONTHLY ACCOUNTS**
 - a) To consider/approve bank reconciliation for June and July 2024
 - b) To consider/approve receipts schedule for June and July 2024
 - c) To consider/approve payments schedule for June and July 2024
 - d) To discuss reserves and any action required regarding vireing
 - e) To discuss the old library project and receive spend-to-date data
- 8. MANAGEMENT ACCOUNTS**
 - a) To discuss management accounts
- 9. CONCLUSION OF AUDIT**
To note that the audit of the 2023/2024 accounts has now been concluded by External Audit and that no issues were raised. To note that the Notice has been uploaded to the council's web-site as required by legislation.
- 10. BANK SIGNATORIES**
To receive update on bank mandates and approve additional signatories

11. CCTV etc. AT OLD LIBRARY

To consider single quote for provision of CCTV, door entry system, telephone line, Wi-fi, intruder alarm, projector and screen, video and audio recording, hearing loop. To note that a second quote only provides for certain elements of the above quote as the provider does not cover all elements. To agree whether the above approval (if approved) comes under Financial Regulation section 11.1 (a) (iv) or sub-section (d) which is a waiver of Financial Regulations.

12. CROWGATE RECREATION GROUND

To discuss hiring of the football pitches/changing rooms at Crowgate and agree any action required (Cllr Jepson)

13. WHITEGATES RECREATION GROUND

To agree progress in purchasing/installing a picnic table at Whitegates as previously agreed (Cllr Graham)

14. ANSTON PARISH COUNCIL RECREATION GROUND

To agree progress in purchasing/installing fencing/boundary posts at the Welfare Ground (field side and grass verge side) as previously agreed (Cllr Graham)

15. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED

To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

16. DATE OF NEXT MEETING

To agree that the next meeting of the Finance Committee will take place at 7.15pm at the Parish Hall, 15a Ryton Road, North Anston on Wednesday 2nd October 2024

CIRCULATION

Committee members – Councillors: Concannon, Graham, Jepson, Pack A, Pack E, Scholey, Scott and Tawn.

Other councillors: Bentley, Brooks-MacDonald, Cushing, Deakin, Hemmingway, Lury and Wilkinson.

Staff: Andrew Woodhead (Clerk to the Council).

Michael Gazur MCMi PSLCC DMS CiLCA

M J Gazur

RFO to the Anston Parish Council

The Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL

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29th August 2024