

## **ANSTON PARISH COUNCIL**

### **NOTICE OF AN ORDINARY MEETING OF THE PARISH COUNCIL**

Dear Councillors,

You are hereby summoned to attend the meeting of Anston Parish Council to be held at the Village Hall, **Middle Hall**, Ryton Road, North Anston, Sheffield, S25 4DL on Monday 16<sup>th</sup> September 2024 commencing at 7:00 pm for the purpose of transacting the following business.

Andrew Woodhead  
Clerk to Anston Parish Council

#### **1. Public Participation**

To receive questions for consideration by the Parish Council from members of the public.

#### **2. Apologies**

To consider apologies for absence.

#### **3. Co-option to Council**

- a)-Co-option to fill Anston Parish Council Vacancies
- b)-To complete the declaration of acceptance of office
- c)-To complete register of interest paperwork

#### **4. To record any Declaration of Interest**

#### **5. To consider matters which should be dealt with in open, or confidential session.**

(items for which the Press and Public may be excluded further to the Public Bodies (Admission to Meetings) Act 1960.

#### **6. Minutes of previous meetings**

To receive and consider the minutes of the Parish Council meeting held on 2<sup>nd</sup> September 2024.

#### **7. Meeting Reports/Updates**

##### ***Finance & General Purposes Committee-***

- a)-To receive any report as required.
- b)-Authorisation for payment of the following items-
  - i)-Inv No 49 RA & JA Cavill – Grass Cutting- £5280.00
  - ii)-Inv No 6498 Scribe- Cemetery Software- £846.72
  - iii)-Inv No 16212 Envisage Agency Group- Marshals- £2998.80

#### **8. To consider Planning matters**

#### **9. To Consider Correspondence and take action as required**

- a) letter from resident of the Green

b) letter from solicitor on behalf of a resident of the Green

#### **10. Sealing of documents**

To authorise the sealing of Grants of Exclusive Right of Burial

#### **11. To receive an update and consider action for the Old Library**

a) Update form CS Surveying (Old Library Project Manager)

#### **12. Update on projects**

a)- **Parish Hall Car Park** access road surface.

b)- **St James** floodlights

c)- **Bonfire Night** (Friday 1<sup>st</sup> November)- update on RMBC meeting of 12/9/2024

d)- **Hillcrest**- To authorise the clerk to withdraw the Parish Councils application for adverse possession (this will formally be used to hand the building back and cannot be reversed) and undertake any works required to meet the objective of handing the building back.

#### **13. To consider establishing Anston Parish Council Staffing Committee.**

#### **14. To consider establishing Anston Parish Council Amenities Committee.**

#### **15. To consider the adoption of an Anston Parish Council Co-option Policy**

#### **16. To consider Crowgate hire charges and decide any action necessary**

#### **17. To consider the establishment of a Bike/Pump Track working group**

#### **18. To consider the establishment of an Anston Allotments Association**

#### **19. To consider whole Council Training**

#### **20. Items to which press and public have been excluded.**

#### **21. To agree the next meeting of the Parish Council**

Monday 21<sup>th</sup> October 2024 at 7pm at the Parish Hall, 15a Ryton Road, North Anston.

#### **Circulation**

Councillors: D Graham, S Concannon, C Jepson, C Tawn, A Scholey, E Pack, A Pack & S Scott, J Brooks-MacDonald, M Hemingway, R Lury, R Cushing, G Deakin, M Wilkinson, B Bentley.

Borough Councillors: D Tarmey, T Baum-Dixon & J Blackham.

Staff: M Gazur, D Hill.

#### **Andrew Woodhead**

#### **Clerk to Anston Parish Council**

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