

ANSTON PARISH COUNCIL

NOTICE OF A MEETING OF THE FINANCE COMMITTEE

You are hereby summoned to attend a meeting of the Finance Committee to be held at the **Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL** on **Wednesday 3rd April 2024** commencing at **7:15pm** for the purpose of transacting the following business.

1. APOLOGIES

To receive apologies for absence and to approve reasons for absence

2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

To receive disclosures by members of any disclosable pecuniary interests and to receive and decide upon requests for dispensation to take part in discussions and votes where members have declared disclosable pecuniary interests

3. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

To identify agenda items where resolutions may be moved to exclude the press and public

4. COMMITTEE MEETING

To receive and confirm the minutes of the meeting of the Finance Committee held on Wednesday 6th March 2024

5. INTERNAL CONTROL CHECKS

To appoint two members to carry out the internal control checks for February 2024

6. PAYMENTS

- a) To receive minutes of the Payments Authorisation Sub-Committee
- b) To receive list of payments authorised by the Clerk
- c) To approve any outstanding payments

7. MONTHLY ACCOUNTS

- a) To consider/approve bank reconciliation for February 2024
- b) To consider/approve receipts schedule for February 2024
- c) To consider/approve payments schedule for February 2024
- d) To discuss reserves and any action required regarding vireing
- e) To discuss the old library project and receive spend-to-date data

8. MANAGEMENT ACCOUNTS

To discuss management accounts

9. GRANT

To consider/approve grant request from Neighbourhood Watch (£300)

10. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED

To discuss and take decisions about any agenda item(s) for which the press and public have been excluded

11. DATE OF NEXT MEETING

To agree that the next meeting of the Finance Committee will take place at 7.15pm at the Parish Hall, 15a Ryton Road, North Anston on Wednesday 1st May 2024

CIRCULATION

Committee members: Councillors Graham (Chairman), Jepson, Tawn and Wright (Vice Chairman).

Michael Gazur MCMI PSLCC DMS CiLCA

M J Gazur

RFO to the Anston Parish Council

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25th March 2024