

ANSTON PARISH COUNCIL
MINUTES OF THE MEETING OF ANSTON PARISH COUNCIL HELD AT THE
PARISH HALL, 15A RYTON ROAD, NORTH ANSTON ON MONDAY 17th JULY
2023

Present: Councillors: Shaun Concannon (Chair), Clive Jepson, Ben Bentley, Diane Graham, Alan Scholey, Colin Tawn, Marie Wilkinson, Kay Wright.

Public: L Halfpenny, H E-Haigh, S Wallhead, C Page, C Levick, A Silvester, T Clark, B Parker, O Gilbert, M Cain.

In attendance: Andrew Woodhead, Parish Clerk.

72/0723-QUESTIONS FROM MEMBERS OF THE PUBLIC

i)-Several younger people stated that they had to travel to Sheffield or Doncaster to use pump tracks* and requested that the Parish Council consider providing a facility in the Parish.

The Clerk was instructed to contact RMBC and investigate need.

ii)-Mrs Halfpenny requested assistance regarding large vehicles and lorries using Main Street; some of these have caused damage to her property and in most cases the offending vehicles have no need to access that route and are over limitation on the road.

It was noted that a site meeting some time ago with RMBC had been undertaken and that they had agreed to update, add or change signage; the Clerk was asked to follow this up with RMBC.

73/0723-APOLOGIES

Apologies for absence received and considered from Cllr Ireland.

Apology noted.

74/0723-TO CONSIDER CO-OPTION TO FILL CASUAL VACANCY

Item deferred.

75/023-DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct; None.

(b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests; None.

76/0723-ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

To identify agenda items where resolutions may be moved to exclude the press and public; Item 81/0723 (b).

77/0723-TO RECEIVE PARISH INFORMATION FROM BOROUGH COUNCILLORS

Item deferred due to no Borough Councillors present.

78/0723-MINUTES OF THE LAST MEETING

RESOLVED: that the minutes of the meeting of Anston Parish Council of the 28th June 2023 are a true and accurate record.

79/0723-PLANNING APPLICATIONS

No items relating to the Parish this meeting. Noted that a request has been made for planning enforcement for the TESCO car park.

80/0723-GOVERNANCE REVIEW

a)-To receive the Quarter One spend to budget (Appendix item 2)

Quarter One spend to budget; Appendix item 2 noted.

b)-Public statement on level of reserves

i)-Anston Parish Council Reserves at June 2023 Anston Parish Council holds, as does any organisation, reserves for two reasons: The first reason, described as General Reserves, is to mitigate for any unforeseen events. The level of General Reserves set by the Anston Parish Council, based on its funding sources, is £80,000 The second reason, described as Allocated Reserves, is to build up funds for longer term projects or to build up funds to allow for repairs to or replacement of buildings, equipment etc.

ii)-The Anston Parish Council is currently holding the following Allocated Reserves:

The Burial Ground extension	£170,094
Repairs to buildings	£ 34,096
Replacement of play equipment	£ 21,565
Elections	£ 20,470
Replacement of the council's van	£ 36,101
Replacement notice boards	£ 9,000
Repairs to the Burial Ground footpaths	£ 5,000
Anston Stones Wood tree surgery	£25,400
Coronation/Welfare Park Centenary	£ 4,500
Car park resurfacing	£16,839
Water pipe at Rackford Meadow	£20,000
Unallocated funds	£0

iii)-Some of the reserves held by the Anston Parish Council are restricted in how they can be spent. The following is a list of these funds:

South Yorkshire Flood Disaster Recovery Grant **	£13,587
Community Infrastructure Levy - Curtain grant	£ 951
General Reserves (as explained above)	£80,000
Total Reserves	£ 457,603- Noted.

c)-Data Protection Policy

RESOLVED: Anston Parish Council GDPR Policy June 2023 adopted. Noting the Clerk is the Data Protection Officer for the Council and the RFO is Data Protection Officer for the Charity.

d)-Freedom of Information Policy

RESOLVED: Anston Parish Council Freedom of information Policy adopted with the following addition, that reference to the Councils Vexatious Complaints Policy be added to Appendix 1 of the policy.

e)-Website Review

The Clerk reported that the Website was up to date in most instances, but required work to make it more relevant, this work would be undertaken once we have long term administrative support in place.

81/0723-TO RECEIVE UPDATES FROM THE COUNCILS COMMITTEES

a)-Report from the Finance Committee

It was noted that there were concerns that payments were being presented to the meeting having been raised and in some cases authorised prior to the Committee agreeing. It was requested that the paperwork to issue the Parish Council with a Debit Card be completed as required in order to stop staff or Councillors having to fund payments and reclaim the money.

b)-Report from Staffing Committee

Report taken under closed session.

c)-Report from the Amenities Committee

Noted that the first meeting of the Amenities committee will take place in September 2023.

82/0723 SEALING OF DOCUMENTS

No documents required sealing at this meeting.

83/0723-UPDATE FROM THE CLERK

a)-To consider Report to Council- The Old Library, Quotes for Major Works (Appendix Item 1)

RESOLVED: to accept option one- In order to submit valid funding applications the Council needs to have sound costings for all works required to bring the Old Library back in to a space that can be used.

This option is to instruct CS surveying [& architectural design Limited of Dinnington], the organisation already appointed [By the Council] to oversee this project; to draw up and issue documents; in order to ascertain from third parties, costs to bring the building into Community use, so that the costs can be used [by the Council] to apply for [external] funding.

b)-To review the current list of projects (Quarter one)

The Clerk stated that the current list was still in progress, and it would be circulated as soon as possible; it was noted that the list would be developed so that once Council had given approval, the main body of the list could be shared with the public. It was accepted that there were some items that are GDPR or business case sensitive and these would need to be withheld from the general publication.

84/0723-CORRESPONDENCE

a)-To receive a donation to the Parish Council from Mr Evans of Sheffield.

RESOLVED: that the Parish Council accept the donation. The Clerk was instructed to send a letter of thanks to Mr Evans on behalf of the Council.

The Clerk presented a Bible to the Council which had been presented to Joseph Lidster at Anston School in 1876. Mr Evans was a former Methodist Minister and had been given the Bible many years ago. He wished to donate it to the Parish Council.

b)-Crowgate

We have received reports that a group is using the site and has marked its own pitch. Investigation was to be undertaken to identify the teams. We have also received a request to use the pitch, but we need to ensure it is free and properly marked out if we are to let the facility out.

Noted that the car park to the site was small and many users parked along the road sides, there have been complaints to Brough Councillors, this is a Police matter and residents who contact the Parish Council will be signposted to the Police.

c)-Lockwood Park

A complaint from a resident stating ASB within the park in the area where the picnic bench is sited has been received by the Council. A site inspection showed no signs of littering or ASB; the complainant will be signposted to the Police.

d)-Bowling Pavilion

The Chair of the Bowling Club reported that the handrail fitted has very sharp edges and these required filing. It was asked if the RFO would request remedial works to rectify the issue please.

It was noted that there is a need to clean the gutters of the Bowling Pavilion and that a roof leak that has been ongoing for three years required repair.

e)-Christmas Trees

RESOLVED: that Anston Parish Council order two 20 foot tall Christmas Trees as per the e-mail request from RMBC, the Clerk to notify RMBC of the decision.

f)-Anston Stones Wood

A small community group has approached the Council wanting to look at environmental projects, specifically tree planting. The Clerk has advised that they get involved with the extension to Anston Stones Wood and that an initial meeting is to be arranged with them to look at the project and levels of involvement.

g)-Recycling Solutions

Recycling Solutions have approached the Council asking if they would consider locating a textile bank in the Parish Hall Car Park. It was noted that several years ago a similar bank had been plagued with arson attacks. The request was turned down by the Council.

85/0723 PARISH MATTERS

a)-Anston Parish Council, thanks to Cllr Marie Wilkinson

It was reported that the Welfare Recreation Ground Centenary Event held on Saturday the 15th July was a success with community groups having stalls in the Village Hall and a fairground, food vendors and more outside. The weather had been poor, which called for some of the outdoor activities having to be moved inside. The event had also been used to signpost the public across the road to look at the Councils ideas for the Old Library. The Chair on behalf of the Council expressed sincere thanks to Cllr Marie Wilkinson, who organised it all with her small community team assisted by Helen. It was stated that proceeds of the event were to be divided between Bluebell Hospice and Dragonfly Cancer Trust, as both stood the event, despite the poor weather and this would boost their donations, given that the take would be reduce due to the poor weather. It was noted that overall the public were supportive of the Old Library project.

b)-Use of Anston Parish Council Projects by Borough Council Ward Members.

Item deferred to September meeting.

c)-Parish Council IT review.

It was noted that a recent issue had been resolved, but there are still access issues. The system is up to date; but needs a review. A meeting to consider options would be arranged. It was also noted that Fibre broadband has now arrived in the village and consideration should be made of this. A report was produced recently, this would be found and reviewed as part of the conversation.

d)-Parish Council Quarterly Blog- Communication with Parishioners

RESOLVED: That a regular Anston Parish Council article be written and published in 'Yourmag' to improve communication with parishioners.

e)-disposal of obsolete or broken equipment.

RESOLVED: that the following items be properly disposed of:

A Powerheart AEDG3 automated external defibrillator (date of manufacture January 2009) Including case, wires and battery unit (dead); A Nokia Phone fire damaged; An iPhone model A1688 date of manufacture 2015 very damaged screen; An Olympus Camera very battered, charger missing; a selection of cables no longer current and a plastic kitchen timer- not working.

86/0723 ITEMS FOR THE AGENDA OF THE NEXT MEETING

Extra to standing items:

- Use of Anston Parish Council Projects by Borough Council Ward Members.
- Sewage discharge into Anston Brook.

87/0723 DATE OF NEXT MEETING

The next meeting of Anston Parish Council will take place at 7:00pm in the Parish Hall on Monday the 18th September 2023.

Meeting closed at 8:45

CIRCULATION

Councillors: S Concannon, C Jepson, D Graham, M Wilkinson, B Bentley, P Bowers, J Ireland, D Tarmey, C Tawn, K Wright, A Scholey.

Andrew Woodhead

Clerk to Anston Parish Council

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*A pump track is a circuit of rollers, banked turns and features designed to be ridden completely by riders "pumping"—generating momentum by up and down body movements, instead of pedalling or pushing. It was originally designed for the mountain bike and BMX scene, and now, due to concrete constructions, is also used by skateboard, and accessible to wheelchairs. Pump tracks are relatively simple to use and cheap to construct, and cater to a wide variety of rider skill levels.

** Please note that the SY Flood Disaster Recovery Grant was awarded by the South Yorkshire Community Fund in partnership with the National Lottery Community Fund after a successful flood resilience bid submitted collaboratively by Anston, Dinnington, Todwick and Woodsetts Parish/Town Councils.

19/07/2023

Appendix Item 1- 83/0723(a)

Anston Parish Council

Report to Council

Theme- Amenities, The Old Library, Quotes for Major Works

Background

The Old Library was originally built as a School, although the date of the building is unknown, there is record of the building existing in 1876. The School closed and the building was converted into the local library, this closed over 25 years ago, but gave the building its current name. The building was acquired by Anston Parish Council in 1999, although proposals to develop the building have stalled in the past and letting the building out proved equally unproductive, the time has now arrived where efforts to bring this community space back in use are needed. There is a covenant on the building stating that Council shall not use the building other than for community purposes. There are external funds available to bring building back into public use, these should be applied for in the first instance.

The Building is stone, from the same quarries that supplied the stone for the Houses of Parliament, it has a slate roof, the design is probably by a local architect and could at best be described as practical. The building is not a listed structure, which assists with the refurbishment.

Proposal

That the Council apply for identified external funding allocated specifically to bring buildings back into community use, be written and submitted; an application for this grant funding will enable the old library to be repaired and refurbished, the building must be for use as a public community space. The Council wishes to move its office and the grounds maintenance team into the building in order to make the Council more front facing and more easily accessible to the community.

The present Parish Council office at the rear of the Parish Hall and has complex and not readily usable disabled access only to the front of building. The Old Library is large and has sufficient space for two Offices and associated facilities as well as a small and a large community space.

In order to submit a valid application the Council will need to know the full costs of the works required to bring the building back in use, this will include all external repair works (including extensive roof repairs) and all internal alterations including fitting out.

Rational

Bringing the Old Library back in to use will bring one of the oldest buildings in the Parish back into public use, allowing a space to be available whilst the Parish Hall undergoes refurbishment; it will allow the Council to move out of the Parish Hall so that it can be better configured and it makes accessing the Council easier.

Financial implications

There are significant financial implications, the project itself will be in excess of £100,000 and the oncosts of about £3000 per annum minimum will need to be paid for by the Parish Council. The Old Library will not have any method of income generation due to the size, layout, age, location and site of the building with no parking and minimal open space.

The Council will need to consider the full implications at the Finance Committee in the first instance to better understand what these are, and how they interact with the other assets the Council oversees.

Options

Option 1 In order to submit valid funding applications the Council needs to have sound costings for all works required to bring the Old Library back in to a space that can be used.

This option is to instruct CS surveying, the organisation already appointed to oversee this project; to draw up and issue documents; in order to ascertain from third parties, costs to bring the building into Community use, so that the costs can be used to apply for funding.

Option 2 To do nothing, the building will continue to deteriorate and the Council will need to determine what it intends to do with this old unusable building.

Option 3 To dispose of the Old Library on the open market.

Options considered

Option 1 Having already appointed a contractor to oversee the project, and having given them oversight to progress with the more urgent need to resolve a long running chimney issue. Authorising the current contractor to draw up and issue and oversee the process to gain costing required is work that the contractor has been engaged to perform.

Option 2 The option would not resolve any of the issues and will only delay any works to be undertaken at a later date or simply force the Council to take action to repair on an emergency basis or consider the project afresh.

Option 3 Disposing of the building would resolve the issue once and for all.

Recommended Option

Option one is the preferred option; Authorising CS Surveying to undertake all works necessary to enable costing to be gained to allow grant funding to be applied for. This option would also leave all other option open for future consideration.

End of report

Should you have any questions regarding this report please feel free to contact me, Monday to Friday during normal business hours, or simply call in to the office.

Andrew Woodhead

Clerk to the Council

11/07/2023

Appendix Item 2

See paper: APC 17 07 2023 Expenditure v Budget Q1 80 0723a App Item 2.