

# **ANSTON PARISH COUNCIL**

## **NOTICE OF A MEETING OF ANSTON PARISH COUNCIL**

You are hereby summoned to attend an Ordinary meeting of Anston Parish Council to be held at the **Parish Hall, 15a Ryton Road, North Anston, Sheffield, S25 4DL** On **Tuesday 19<sup>th</sup> June 2023** commencing at **7pm** for the purpose of transacting the following business.

Andrew Woodhead  
Clerk to Anston Parish Council

- 1. QUESTIONS FROM MEMEBRS OF THE PUBLIC**  
The session will last for a maximum of 10 minutes- Members of the public are encouraged to submit questions via e-mail to the Clerk up to two working days prior to the meeting in order to receive a fuller response.
- 2. APOLOGIES**  
To receive and to consider apologies for absence.
- 3. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
  - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
  - (b) To receive and decide upon request for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests
- 4. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**  
To identify agenda items where resolutions may be moved to exclude the press and public.
- 5. To receive Parish information from Borough Councillors**
  - a) To receive information form Borough Councillors with regards to the Parish
  - b) To inform Borough Councillors of information from the Parish
- 6. MINUTES OF MEETINGS**  
To receive and confirm the minutes of the Parish Council Meeting held on Tuesday the 13th June 2023.
- 7. Planning Applications**
  - a) To consider planning applications
  - b) To consider information on planning decisions
  - c) To receive information on any planning appeals
- 8. Governance Review**
  - a) To receive the Qtr 1 spend to budget and public statement on level of reserves.
  - b) To review the Complaints Procedures and amend as required.
  - c) To review the Vexatious Complaints Policy and amend as required.
  - d) To review the Records Management Policy and amend as required.
- 9. To receive updates form the Councils Committees**
  - a) Report from the Finance Committee
  - b) Report from the Staffing Committee
  - c) Report from the Amenities Committee

**10. Sealing of Documents**

To authorise the sealing of Grants of Exclusive Right of Burial

**11. Update from the Clerk**

- a) To consider any paper(s) put forward
- b) To review the current list of projects

**12. Parish Matters**

To consider any action required in respect of the 100<sup>th</sup> Year of the Amenity Ground Celebration Event.

**13. ITEMS FOR THE AGENDA OF THE NEXT MEETING**

To agree on items to be included on the agenda of the next ordinary meeting of the Council, including from the Governance Review Schedule:

- a) Data Protection Policy & FOI Policy
- b) Grievance & Discipline procedures
- c) Website- Review

Standing items:

- a) Planning
- b) Report from the Staffing Committee
- c) Report from the Finance Committee
- d) Report from the Amenities Committee
- e) Sealing of Documents
- f) Report from the Clerk

**14. MEETING DATE**

The next Ordinary meeting of the Parish Council will take place at 7:00 pm in the Parish Hall on Monday the 17th July 2023.

**15. DISCUSSION OF ANY ITEM(S) FOR WHICH THE PRESS AND PUBLIC HAVE BEEN EXCLUDED**

To discuss and take decisions about any agenda item(s) for which the press and public have been excluded.

**CIRCULATION**

**Councillors:** S Concannon D Graham, M Wilkinson, B Bentley, P Bowers, John Ireland, C Jepson, M Manship, D Tarmey, K Wright, C Tawn.

**Wards Councillors:** D Tarmey, T Wilson, T Baum-Dixon.

**Staff:** Andrew Woodhead, Michael Gazur.

*A Woodhead*

Clerk to Anston Parish Council

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06/06/2023