

**ANSTON PARISH COUNCIL**  
**Minutes of a meeting of the Finance and General Purposes Committee**  
**held on Wednesday 2<sup>nd</sup> October 2024**

**Present:** Councillors Graham (Chairman), Concannon, Jepson, Pack A, Scholey, Scott and Tawn.

**In Attendance:** Mr Andrew Woodhead (Clerk to the Anston Parish Council), M Gazur (RFO and taking minutes) and one member of the public. Cllrs Hemingway and Wilkinson (not members of this committee) were also in attendance.

The meeting started at 7:15 p.m.

071/24 APOLOGIES FOR ABSENCE

Cllr E Pack

**RESOLVED:** That the apology and reason for absence be approved.

Apologies from Cllrs Bentley and Lury (not members of this committee) were also received and noted.

072/24 MINUTES OF PREVIOUS MEETING

**RESOLVED:** That that the minutes of the meeting held on Wednesday 4<sup>th</sup> September 2024 be confirmed as a true and accurate record.

073/24 INTERNAL CONTROL CHECKS

**RESOLVED:** That Cllrs Graham and Hemingway carry out an audit of the August accounts.

074/24 PAYMENTS

- a) The Authorisation Sub-Committee had no reason to meet since the last F&GP committee meeting.
- b) **RESOLVED:** That the invoices passed for payment by the Clerk under sections 5.5 and 5.6 of Financial Regulations (shown grey at appendix 1) be approved.
- c) **RESOLVED:** That invoices UTB002575 (JS Joinery £39,900 plus VAT) and UTB002576 (CS Surveying £3,980.59 plus VAT) passed for payment by the Clerk under the Old Library Protocol (shown quilt blue at appendix 1) be approved.
- d) **RESOLVED:** that the following payments (not yet processed) be approved: RMBC £10,015.20; Kingfisher £1,134.22; 1<sup>st</sup> Call £6,588.00
- e) **RESOLVED:** that 1<sup>st</sup> Call be asked to host the telephone service in the new council offices (old library).
- f) **RESOLVED:** that a new computer up to the value of £1,000 be purchased for use in the office.

075/24 MONTHLY ACCOUNTS

**RESOLVED:** that the bank reconciliations for August 2024, together with receipt and payment schedules, as shown at appendices 2, 3 and 4, be confirmed.

All bank accounts (total) -	£ 743,730.75
Unpresented payments -	£ 55,352.08
Total receipts -	£ 958.32
Total payments -	£ 74,126.93

The level of reserves was noted and is shown at appendix 5. **RESOLVED:** that the 'curtain grant' would be used to purchase blinds for the old library and that SK58 Birders would build and instal the bird/bat boxes in and around Anston Stones Wood.

The level of expenditure regarding the refurbishment of the old library, as shown at appendix 6, was noted.

076/24 MANAGEMENT ACCOUNTS

The management accounts, as shown at appendices 7a) and b), with actual entries up to and including August 2024 were discussed and noted.

077/24 CROWGATE RECREATION GROUND

Cllrs Jepson and Concannon reported that they had visited the changing rooms and ascertained that there was a Burco boiler in use which would appear to be the reason for the high electricity bills from that facility. The boiler appears to have been brought onto the facility by the hirer without seeking permission. The boiler requires PAT testing. The Clerk to contact the hirer to discuss the matter.

078/24 GRASS CUTTING IN NON-RMBC MAINTAINED AREAS

**RESOLVED:** that the latest version of the Anston Stones Wood management plan needs to be implemented.

079/24 ANSTON PARISH COUNCIL RECREATION GROUND – FENCING etc.

The Clerk reported that he has received one quote, has a meeting scheduled with another contractor and is expecting a third quote.

**RESOLVED:** the matter to be brought back to the next meeting.

080/24 HILLCREST COMMUNITY BUILDING

**RESOLVED:** that the electricity supply to this building be disconnected (by the supplier).

081/24 DATE AND VENUE OF NEXT MEETING

**RESOLVED:** that the Committee next meet on Wednesday 6<sup>th</sup> November 2024 at 7.15pm at the Parish Hall, 15a Ryton Road, North Anston.

The meeting finished at 8:27 p.m.