

ANSTON PARISH COUNCIL
Minutes of a meeting of the Finance Committee
held on Wednesday 10th January 2024

Present: Councillors Graham (Chairman), Bentley, Concannon, Jepson, Tawn, Wilkinson and Wright.

In Attendance: Mr Andrew Woodhead (Clerk to the Anston Parish Council), M Gazur (RFO and taking minutes) and one member of the public.

The meeting started at 7:15 p.m.

001/24 APOLOGIES FOR ABSENCE

None.

002/24 MINUTES OF PREVIOUS MEETING

RESOLVED: That the minutes of the meeting held on Wednesday 6th December 2023 be confirmed as a true and accurate record.

003/24 INTERNAL CONTROL CHECKS

RESOLVED: That Cllrs Graham and Wright carry out an audit of the November accounts.

004/24 PAYMENTS

Minutes of the Payments Authorisation Sub-Committee were not available.

RESOLVED: That payments currently awaiting authorisation on the Unity Trust Bank portal, apart from the £490.78 RMBC invoice, which is in dispute, be released.

RESOLVED: Cllrs Jepson and Tawn be authorised to inspect the Crowgate recreation facility – keys to the changing rooms available from the Clerk.

005/24 MONTHLY ACCOUNTS

RESOLVED: that the bank reconciliation for November 2023, together with receipt and payment schedules, as shown at appendices 1, 2 and 3 a and b, be confirmed.

All bank accounts (total) -	£ 543,523.08
Unpresented payments -	£ 14,426.22
Total receipts -	£ 2,386.00
Total payments -	£ 47,041.92

The level of reserves, as shown at appendix 4, was noted.

RESOLVED: that £637.00 be transferred from 'Car park resurfacing' to 'Vehicle replacement' The Clerk was asked to look into returning the remaining unused Flood Fund grant money (£13,587 less £750 administration fee).

006/24 MANAGEMENT ACCOUNTS

The management accounts, as shown at appendices 5 a and b, with actual entries up to and including November 2023 were discussed and noted.

007/24 PAYROLL

The merits, or otherwise, of outsourcing payroll were discussed. It was shown that outsourcing would not save money especially if the Sage pensions module was not included in the calculation (Sage Payroll will still carry out the required pension contribution calculations).

RESOLVED: that the Sage pensions module be cancelled or not renewed.

008/24 BUDGET 2024/2025

RESOLVED: that a 4% increase in Precept be recommended to full council.

009/24 DATE AND VENUE OF NEXT MEETING

RESOLVED: that the Committee next meet on Wednesday 7th February 2024 at 7.15pm at the Parish Hall, 15a Ryton Road, North Anston.

The meeting finished at 8:20 p.m.