

ANSTON PARISH COUNCIL

MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD ON WEDNESDAY 4th OCTOBER 2023

Present: Councillors Graham (Chairman of the Committee), Concannon, Jepson, Tawn, Wilkinson and Wright.

In Attendance: Mr Andrew Woodhead (Clerk to the Anston Parish Council), M Gazur (RFO and taking minutes) and no members of the public. Apologies from Cllrs Brooks-MacDonald and Scholey (although not members of this committee).

The meeting started at 7:25 p.m.

- 103.23 APOLOGIES FOR ABSENCE
Cllr Bentley
RESOLVED: That the apology and reason for absence be approved.
- 104.23 MINUTES OF THE MEETING OF THE COMMITTEE HELD ON
WEDNESDAY 6th SEPTEMBER 2023
RESOLVED: That the minutes of the meeting of the Committee held on Wednesday 6th September 2023 be confirmed as a true and accurate record.
- 105.23 INTERNAL CONTROL CHECKS
RESOLVED: That Cllrs Graham and Wright carry out an audit of the August accounts.
- 106.23 PAYMENTS
RESOLVED: That payments/invoices/vouchers to a value of £36,070.06 as presented by the RFO, and as listed at appendix 1, be approved.
RESOLVED: That a sub-committee be formed (Payments Authorisation Sub-Committee) to scrutinise payments before they are authorised. Wages, pension contributions and HMRC payments to be excluded from this additional step subject to time-sheets being signed off by the Clerk.
- 107.23 MONTHLY ACCOUNTS
RESOLVED: that the bank reconciliation for August 2023, together with receipt and payment schedules, as shown at appendices 2, 3 and 4, be confirmed.

All bank accounts (total)	-	£ 441,320.41
Unpresented payments	-	£ 4,965.36
Total receipts	-	£ 1,454.01
Total payments	-	£ 46,813.42

The level of reserves, as shown at appendix 5, was noted.

- 108.23 **MANAGEMENT ACCOUNTS**
The management accounts, as shown at appendix 6 (a and b), with actual entries up to and including August 2023 were discussed and noted.
- 109.23 **DATE AND VENUE OF NEXT MEETING**
RESOLVED: That the Committee next meet on Wednesday 1st November 2023 at 7.15pm at the Parish Hall, 15a Ryton Road, North Anston.

The meeting finished at 8:20 p.m.