

ANSTON PARISH COUNCIL
Minutes of a meeting of the Finance Committee
held on Wednesday 6th March 2024

Present: Councillors Graham (Chairman), Jepson, Tawn and Wright.

In Attendance: Mr Andrew Woodhead (Clerk to the Anston Parish Council), M Gazur (RFO and taking minutes) and no members of the public.

The meeting started at 7:15 p.m.

018/24 APOLOGIES FOR ABSENCE

Cllr Bentley

RESOLVED: That the apology and reason for absence be approved.

019/24 MINUTES OF PREVIOUS MEETING

RESOLVED: That the minutes of the meeting held on Wednesday 7th February 2024 be confirmed as a true and accurate record.

020/24 INTERNAL CONTROL CHECKS

RESOLVED: That Cllrs Graham and Wright carry out an audit of the January accounts.

021/24 PAYMENTS

- a) There had been no meetings of the Payments Authorisation Sub-Committee since last month's meeting of the Finance Committee.
- b) **RESOLVED:** That the invoices passed for payment by the Clerk under sections 5.5 and 5.6 of Financial Regulations (shown grey at appendix 1) be approved.
- c) **RESOLVED:** that payments UTB002355 (Flood Fund - £12,836.56), UTB002373 (APCRG - £3,190.00) and UTB002379 (Noticeboard Company - £7,315.20) (shown yellow at appendix 1) be approved.
- d) **RESOLVED:** that the disputed invoice from RMBC regarding the dressing/undressing of Christmas trees be released for payment

022/24 MONTHLY ACCOUNTS

RESOLVED: that the bank reconciliation for January 2024, together with receipt and payment schedules, as shown at appendices 2, 3 and 4 be confirmed.

All bank accounts (total) -	£ 503,792.62
Unpresented payments -	£ 2,475.12
Total receipts -	£ 10,273.02
Total payments -	£ 32,158.54

The level of reserves, as shown at appendix 5, was noted.

The level of expenditure regarding the refurbishment of the old library, as shown at appendix 6, was noted.

023/24 MANAGEMENT ACCOUNTS

The management accounts, as shown at appendices 7 a and b, with actual entries up to and including January 2024 were discussed and noted.

024/24 SCALE OF CHARGES 2024/2025

- a) **RESOLVED:** that the scale of charges for the Anston Burial Ground, as shown at appendix 8, be approved.
- b) **RESOLVED:** that the scale of charges for Crowgate and the allotments, as shown at appendix 9, be approved. That subscription to Scribe Allotments software be approved.

025/24 INTERNAL AUDIT

The intermediate internal audit prepared by Account-ant Yorkshire Limited was received. The officers were thanked for their hard work in ensuring a positive report.

026/24 GRANT

Cllr Jepson declared an interest in this item as the applicant is known to him.

RESOLVED: that a grant of £150 to the IBIS group be approved

027/24 DATE AND VENUE OF NEXT MEETING

RESOLVED: that the Committee next meet on Wednesday 3rd April 2024 at 7.15pm at the Parish Hall, 15a Ryton Road, North Anston.

The meeting finished at 8:10 p.m.