

ANSTON PARISH COUNCIL

MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD ON WEDNESDAY 6th SEPTEMBER 2023

Present: Councillors Graham (Chairman of the Committee), Bentley, Concannon, Jepson, Tawn and Wright.

In Attendance: Cllr Scholey, Mr Andrew Woodhead (Clerk to the Anston Parish Council), M Gazur (RFO and taking minutes) and no members of the public.

The meeting started at 7:30 p.m.

095.23 APOLOGIES FOR ABSENCE
Cllr Wilkinson
RESOLVED: That the apology and reason for absence be approved.

096.23 MINUTES OF THE MEETING OF THE COMMITTEE HELD ON
WEDNESDAY 5th JULY 2023
RESOLVED: That the minutes of the meeting of the Committee held on Wednesday 5th July 2023 be confirmed as a true and accurate record.

097.23 INTERNAL CONTROL CHECKS
RESOLVED: That Cllrs Graham and Wilkinson carry out an audit of the June and July accounts.

098.23 PAYMENTS
RESOLVED: That payments/invoices/vouchers to a value of £117,829.13 as presented by the RFO, and as listed at appendix 1 (a and b), be approved.

099.23 MONTHLY ACCOUNTS
RESOLVED: that the bank reconciliations for June and July 2023, together with receipt and payment schedules, as shown at appendices 2, 3, 4, 5, 6 and 7 (a and b) be confirmed.

June

All bank accounts (total)	-	£ 542,681.70
Unpresented payments	-	£ 2,729.06
Total receipts	-	£ 5,424.09
Total payments	-	£ 28,807.57

July

All bank accounts (total)	-	£ 484,596.56
Unpresented payments	-	£ 2,882.10
Total receipts	-	£ 13,107.04
Total payments	-	£ 71,345.22

The level of reserves, as shown at appendix 8, was noted.

- 100.23 **MANAGEMENT ACCOUNTS**
The management accounts, as shown at appendix 9 (a and b), with actual entries up to and including July 2023 were discussed and noted.
- 101.23 **BANK SIGNATORIES**
RESOLVED: that the Clerk to the Council (Mr Andrew Woodhead) be added to the Unity Trust Bank mandates for the Council and the Charity so that he can add payments to the online portal in case the RFO / Treasurer to the Charity was unable to so do.
- 102.23 **DATE AND VENUE OF NEXT MEETING**
RESOLVED: That the Committee next meet on Wednesday 4th October 2023 at 7.15pm at the Parish Hall, 15a Ryton Road, North Anston.

The meeting finished at 8:15 p.m.