

ANSTON PARISH COUNCIL
Minutes of a meeting of the Finance and General Purposes Committee
held on Wednesday 3rd July 2024

Present: Councillors Graham (Chairman), Concannon, Jepson, Pack A, Pack E, Scholey and Tawn.

In Attendance: Mr Andrew Woodhead (Clerk to the Anston Parish Council), M Gazur (RFO and taking minutes) and no members of the public.

The meeting started at 7:40 p.m.

046/24 APOLOGIES FOR ABSENCE

Cllr Scott

RESOLVED: That the apology and reason for absence be approved.

047/24 MINUTES OF PREVIOUS MEETING

It was noted that the minute of the election of Chairman at the last meeting was missing from the minutes. **RESOLVED:** That the election of Cllr Diane Graham as Chairman be annotated to the minutes and that the annotated minutes of the meeting held on Wednesday 5th June 2024 be confirmed as a true and accurate record.

048/24 INTERNAL CONTROL CHECKS

RESOLVED: That Cllrs Graham and Pack (E) carry out an audit of the May accounts.

049/24 PAYMENTS

- a) The Payments Authorisation Sub-Committee approved one payment (shown green at appendix 1) for £1,000 plus VAT to the Noticeboard Company Cumbria.
- b) **RESOLVED:** That the invoices passed for payment by the Clerk under sections 5.5 and 5.6 of Financial Regulations (shown grey at appendix 1) be approved.
- c) **RESOLVED:** That invoices UTB002493 (JS Joinery £23,750) and UTB002494 (CS Surveying £3,980.56 plus VAT) passed for payment by the Clerk under the Old Library Protocol (shown quilt blue at appendix 1) be approved.
- d) **RESOLVED:** that payment UTB002438 (RMBC annual grounds maintenance fee - £20,030.39 shown yellow at appendix 1) be cancelled until the issue of 'service received' is resolved.

050/24 MONTHLY ACCOUNTS

RESOLVED: that the bank reconciliation for May 2024, together with receipt and payment schedules, as shown at appendices 2, 3 and 4 be confirmed.

All bank accounts (total) -	£ 871,239.99
Unpresented payments -	£ 20,030.39
Total receipts -	£ 279,361.68
Total payments -	£ 57,680.76

The level of reserves was noted and is shown at appendix 5.

The level of expenditure regarding the refurbishment of the old library, as shown at appendix 6, was noted.

051/24 MANAGEMENT ACCOUNTS

The management accounts, as shown at appendices 7 a and b, with actual entries up to and including May 2024 were discussed and noted.

052/24 COMMUNITY INFRASTRUCTURE LEVY (CIL) YEAR-END REPORT

The year-end CIL report was noted and is shown at appendix 8.

053/24 FIVE YEAR PLAN

The five-year financial projection, as prepared by the RFO, was noted and is shown at appendix 9.

054/24 WATER ACCOUNTS

The RMBC has extended its procurement framework thereby enabling parish councils to sign into its water portfolio, hosted by WAVE.

RESOLVED: that the parish council decline the offer at the moment with a view to revisiting the proposal next year.

055/24 CHRISTMAS TREES

RESOLVED: that two Christmas trees, with lights, be commissioned via RMBC. That the trees be placed outside St James' Church and at the 'pond'.

056/24 VILLAGE HALLS FUND

The Clerk informed the meeting that the Platinum Jubilee Village Halls Fund had been re-opened for another round of bidding. The fund provides 20% of relevant capital costs.

RESOLVED: that the offer is not taken up due to the large amount of match funding (80%) required.

057/24 DATE AND VENUE OF NEXT MEETING

RESOLVED: that the Committee next meet on Wednesday 4th September 2024 at 7.15pm at the Parish Hall, 15a Ryton Road, North Anston.

The meeting finished at 8:30 p.m.