

ANSTON PARISH COUNCIL
Minutes of a meeting of the Finance and General Purposes Committee
held on Wednesday 4th September 2024

Present: Councillors Graham (Chairman), Concannon, Jepson, Pack A, Scholey, Scott and Tawn.

In Attendance: Mr Andrew Woodhead (Clerk to the Anston Parish Council), M Gazur (RFO and taking minutes) and no members of the public.

The meeting started at 8:02 p.m.

058/24 APOLOGIES FOR ABSENCE

Cllr E Pack

RESOLVED: That the apology and reason for absence be approved.

059/24 MINUTES OF PREVIOUS MEETING

RESOLVED: That that the minutes of the meeting held on Wednesday 3rd July 2024 be confirmed as a true and accurate record.

060/24 INTERNAL CONTROL CHECKS

RESOLVED: That Cllrs Graham and Jepson carry out an audit of the June and July accounts.

061/24 PAYMENTS

- a) The Authorisation Sub-Committee had no reason to meet since the last F&GP committee meeting.
- b) **RESOLVED:** That the invoices passed for payment by the Clerk under sections 5.5 and 5.6 of Financial Regulations (shown grey at appendix 1) be approved.
- c) **RESOLVED:** That invoices UTB002541 (JS Joinery £35,150 plus VAT) and UTB002542 (CS Surveying £3,980.56 plus VAT) passed for payment by the Clerk under the Old Library Protocol (shown quilt blue at appendix 1) be approved.
- d) **RESOLVED:** that payments UTB002531 (Contact Electrical Services - £780.00) and UTB002533 (First Rescue Training and Supplies Ltd - £695.00 plus VAT)(shown yellow at appendix 1) be approved. That payment UTB002559 (HAGS UK - £37.50 plus VAT) be withheld pending clarification of 10 year guarantee on the play equipment.

062/24 MONTHLY ACCOUNTS

RESOLVED: that the bank reconciliations for June and July 2024, together with receipt and payment schedules, as shown at appendices 2, 3, 4, 5, 6 and 7a) and b) be confirmed.

JUNE

All bank accounts (total)-	£ 820,617.87
Unpresented payments -	£ 0.00
Total receipts -	£ 1,720.82
Total payments -	£ 32,312.55

JULY

All bank accounts (total)-	£ 761,547.28
Unpresented payments -	£ 0.00
Total receipts -	£ 11,231.64
Total payments -	£ 70,302.23

The level of reserves was noted and is shown at appendix 8.

The level of expenditure regarding the refurbishment of the old library, as shown at appendix 9, was noted.

063/24 MANAGEMENT ACCOUNTS

The management accounts, as shown at appendices 10a) and b), with actual entries up to and including July 2024 were discussed and noted.

064/24 CONCLUSION OF AUDIT

The Conclusion of Audit for 2023/2024, with no issues arising, and its publication on the council's web-site, was noted.

065/24 BANK SIGNATORIES

RESOLVED: that Cllrs Hemmingway and Wilkinson be added to the bank mandates.

066/24 CCTV etc. AT THE OLD LIBRARY

The council has been able to source a company that can instal a range of security measures/devices etc. at the old library. This includes (but is not limited to) CCTV, door entry system, telephone line, wi-fi, intruder alarm, projector, screen, video and audio recording of meetings, hearing devices. The cost is in the region of £11,000 (negotiations/finalising still in progress).

RESOLVED: that, as time is of the essence, the company be contracted to proceed with the installation (without competitive quotes) under Financial Regulation 11.1 (a)(iv) – work constituting an extension of an existing contract (i.e. refurbishment of the old library).

067/24 CROWGATE RECREATION GROUND

RESOLVED: that Cllrs Concannon, Jepson and Tawn visit the site with the Clerk to inspect the premises. That the usage of the facility, by the club hiring the facility, is established.

068/24 WHITEGATES RECREATION GROUND

RESOLVED: that a metal picnic bench to the value of approximately £1,800 be purchased for installation at the site but that quotes be obtained before purchasing.

069/24 ANSTON PARISH COUNCIL RECREATION GROUND

It had previously been resolved to purchase/instal fencing and boundary posts on the field side and the grass verge side.

RESOLVED: that research be carried out to establish the best system and to get quotes accordingly.

070/24 DATE AND VENUE OF NEXT MEETING

RESOLVED: that the Committee next meet on Wednesday 2nd October 2024 at 7.15pm at the Parish Hall, 15a Ryton Road, North Anston.

The meeting finished at 9:00 p.m.